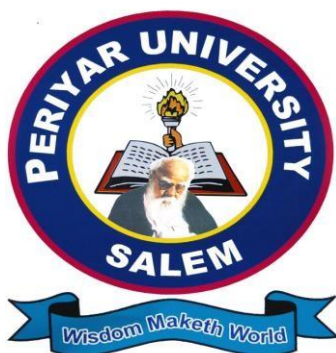


PERIYAR UNIVERSITY
PERIYAR PALKALAI NAGAR
SALEM – 636 011



B.A. ENGLISH
NEW REGULATIONS AND SYLLABUS UNDER CHOICE
BASED CREDIT SYSTEM
FOR THE STUDENTS ADMITTED FROM THE
ACADEMIC YEAR 2012 – 2013 ONWARDS

SYLLABUS - CBCS PATTERN

SEMESTER - I

SL. NO	PART	COURSE	HOURS	CREDITS
1	I	Foundation- Tamil- I	6	3
2	II	Foundation- English- I	6	3
3	III	Core Paper- I Fiction	5	4
4	III	Core II- Grammar and Usage	5	4
5	III	Allied-I Social History of England	5	5
6	IV	Environmental Studies	1	-
7	IV	Value Education	2	2
		TOTAL	30	21

SEMESTER - II

SL. NO	PART	COURSE	HOURS	CREDIT
8	I	Foundation- Tamil- II	6	3
9	II	Foundation- English- II	6	3
10	III	Core Paper- III Prose	5	4
11	III	Elective-I Indian Writing In English	6	5
12	III	Allied-II History of English Literature	6	5
13	IV	Environmental Studies	1	2
		TOTAL	30	22

SEMESTER - III

SL. NO	PART	COURSE	HOURS	CREDIT
14	I	Foundation- Tamil- III	6	3
15	II	Foundation- English- III	6	3
16	III	Core- IV Poetry	5	4
17	III	Allied Paper III- Literary Forms and Terms	5	5
18	IV	<u>SKILL BASED ELECTIVE COURSE</u>		
		i) Phonetics and Transcription	2	2
		ii) Journalism – Basics	2	2
		iii) Personality Development	2	2
19	IV	<u>NON-MAJOR-I</u>		
		Soft Skills for Career Communication	2	2
		TOTAL	30	23

SEMESTER – IV

SL. NO	PART	COURSE	HOURS	CREDIT
20	I	Foundation- Tamil- IV	6	3
21	II	Foundation- English- IV	6	3
22	III	Core Paper- V Drama	5	4
23	III	Allied Paper IV- Language and Linguistics	5	5
24	IV	SKILL BASED ELECTIVE COURSE		
		i. Presentation Skills	2	2
		ii. Creative Writing	2	2
		iii. Communication for Placement	2	2
25	IV	NON-MAJOR-II Communication for Placement	2	2
		TOTAL	30	23

SEMESTER – V

SL. NO	PART	COURSE	HOURS	CREDIT
26	III	Core- VI Post Colonial Literature	6	5
27	III	Core- VII English for Competitive Examinations	6	5
28	III	Core- VIII Women's Writing in English	6	5
29	III	Core-IX Grammar and Semantics	6	5
30	III	Core- X Twentieth Century Literature	6	5
		TOTAL	30	25

SEMESTER – VI

SL. NO	PART	COURSE	HOURS	CREDIT
31	III	Core Paper- XI Shakespeare	6	5
32	III	Core Paper- XII English Language Teaching	6	5
33	III	Core Paper- XIII English Literature for Competitive Examinations	6	5
34	III	Elective Paper- II American Literature	6	5
35	III	Elective Paper- III Communication Skills - Practical	6	5
		TOTAL	30	25

Study Components	No. of Courses	Credit Per Course	Total Credits
Part-I Tamil/Other Languages	4	3	12
Part-II English	4	3	12
Part-III Core Subjects	13	4-5	60
Allied Subjects	4	5	20
Electives with three Courses	3	5	15
Part-IV Non-Major	2	2	4
Skill Based Electives	6	2	12
Environmental Studies	1	2	2
Value Education	1	2	2
Part-V Extension Activities	1	1	1
	TOTAL		140

Internal Assessment – 25 Marks

Test – 15 Marks

Assignment – 5 Marks

Attendance – 5 Marks

Total – 25 Marks

Passing Minimum (IA) 40% – 10 Marks

Passing Minimum(UE) 40% – 30 Marks

40 Marks

FIRST YEAR – I SEMESTER

CORE PAPER - 1 FICTION

Hrs: 5
Credits: 4

UNIT – I & II

Charlotte Bronte - Jane Eyre

UNIT – III & IV

Thomas Hardy - The Mayor of Casterbridge

UNIT –V

Aldous Huxley – Brave New World

CORE PAPER - II GRAMMAR AND USAGE

Hrs: 5

Credits: 4

UNIT – I

1. Nouns : Countable, Un-countable, Common, Proper-Noun,
Concrete, Abstract Properties of Noun: Gender, Number, Person, Case
2. Pronouns
3. Articles

UNIT – II

4. Adjectives
5. Prepositions
6. Verbs: Regular, Irregular, Transitive, Intransitive, Finite, Nonfinite,
Gerunds, Participles, Infinitives, Tenses

UNIT – III

7. Adverbs
8. Conjunctions and Interjections

UNIT – IV

9. The Sentence: Subject and Predicate
10. Types of Sentences
11. Sentence Patterns

UNIT-V

12. Idioms and Phrases
13. Figures of Speech

Prescribed Book:

A. Rajamaicakam : *Every Man's English Grammar*, New Century Book House (p) Ltd.

Reference Books:

1. Michael Strumpt: *The Complete Grammar*. Goodwill Publishing House
2. Raymond Murphy: *Essential English Grammar*. Cambridge University Press.
3. A.J.Thomson & F.V.Martinet: *A Practical English Grammar Exercise*. OUP

ALLIED – I SOCIAL HISTORY OF ENGLAND

Hrs: 5

Credits: 5

Unit – I The Renaissance

The Reformation and the counter Reformation

The Stuart Age

Puritanism

Colonial Expansion

Restoration Age: Social Life

Unit – II

The Age of Queen Anne

Hanoverian England

The Industrial Revolution

The Agrarian Revolution

The Rise of Methodism

The American War of Independence

Unit – III

The Effects of French Revolution

The Victorian Age

The Reform Bill

The Development of Transport and Communication

The Development of Education in 19th Century

Unit – IV

The Dawn of 20th Twentieth Century

Life between two World Wars

The Effects of World War II

Social Security and the welfare state

The Effects of Cold War

Life in the Sixties and Seventies

Unit – V

Life in the Eighties

Trade Unionism

The Origin and Growth of Political Parties

Contemporary Life in England

Prescribed Book :

Padmaja Ashok : *The Social History of England, Orient Blackswan*

Reference Books :

G.M. Trevelyan: *The English Social History, London*

A.G. Xavier: *An Introduction to the Social History of England*

SECOND SEMESTER
CORE PAPER - III PROSE

Hrs : 5

Credits : 4

Unit-I

1. Francis Bacon : Of Parents
2. Francis Bacon : Of Truth

Unit -II

3. Joseph Addison: Sir Roger at church
4. Richard Steele : His account of his disappointment in love

Unit - III

5. Charles Lamb : A dissertation upon roast pig
6. Charles Lamb : New year's Eve

Unit -IV

7. E.V. Lucas : Tight corners
8. J.B. Priestly : On getting off to sleep

Unit-V

9. The Portrait of a Lady - Kushwant Singh
10. Fall of a Sparrow- N. Kalyani

Prescribed Book:

1. SELECTED COLLEGE PROSE by orient Blackswan
2. M.G. Nayar (Ed.). : *A Galaxy of English Essayists: From Bacon to Beerbohm, Macmillan*

ELECTIVE- I INDIAN WRITING IN ENGLISH

Hrs : 6

Credits: 5

Unit-I POETRY

Jayanta Mahapatra : IN A NIGHT OF RAIN

A. K. Ramanujan : SMALL SCALE REFLECTIONS ON A GREAT
HOUSE

Arun Kolatkar : AN OLD WOMAN

Unit-II PROSE

Dr. A.P.J. Abdul Kalam : THE POWER OF PRAYER

Amitav Ghosh : THE TOWN BY THE SEA

Unit-III DRAMA

Girish Karnad : THE DREAMS OF TIPU SULTAN

Unit-IV FICTION

R.K.Narayan : THE FINANCIAL EXPERT

Unit-V Short Story

Sathyajit Ray : THE GUEST

Manohar Malgonkar : UPPER DIVISION LOVE

Prescribed Book :

1. Poetry Down the ages Orient Blackswan Revised Edition
2. Saleem Peeradina (ed.) : *Contemporary Indian Poetry in English*,
Macmillan Publishers India Ltd.

ALLIED – II HISTORY OF ENGLISH LITERATURE

Hrs : 6

Credits: 5

Unit-I CHAUCER AND ELIZABETHAN AGE

POETRY: 1. Chaucer

2. Wyatt and Surrey

PROSE : Bacon and his Essays

DRAMA: 1. University Wits

2. Shakespeare

3. Ben Jonson

Unit-II THE AGE OF MILTON

1. Milton

2. The Metaphysical Poets- Donne and his followers

3. Dryden and Pope

Unit-III THE RESTORATION AGE

1. Prose- Addison, Steele, Dr. Johnson

2. Fiction- Swift, Fielding

3. Drama- Congreve, Sheridan

Unit-IV THE ROMANTIC AGE AND THE VICTORIAN AGE

1. Romantic Poets- Wordsworth, Coleridge, Shelley & Keats

2. Romantic Novelists- Scott, Jane Austen

3. Romantic Prose Writers- Charles Lamb, Hazlitt

4. Victorian Poets- Tennyson, Browning

5. Victorian Novelists- Charles Dickens, Thomas Hardy
6. Victorian Prose Writers- John Ruskin, Arnold

Unit-V TWENTIETH CENTURY LITERATURE

1. Twentieth Century Poetry- G.M.Hopkins, T.S. Eliot
2. Twentieth Century Prose – A.G.Gardiner, Chesterton
3. Twentieth Century Drama- Oscar Wilde, G.B.Shaw
4. Twentieth Century Fiction- Virginia Woolf, D.H.Lawrence

Prescribed Book:

W.H. Hudson. : *An Outline History of English Literature*

Reference Books:

Edward Albert : *History of English Literature*

Crompton & Rickett : *History of English Literature*

K R Ramachandran Nair : *Essays on the History of English literature* , Emerald Publishers

THIRD SEMESTER
CORE PAPER – IV POETRY

Hrs : 5

Credits : 4

Unit-I

Edmund Spenser: The Bridal Beauty (But if ye saw ... and paired -- 19
Lines ... from Epithalamion)

William Shakespeare: All the World is a Stage

Unit-II

John Milton: On His Blindness

Robert Burns: A Red, Red Rose

Unit-III

William Wordsworth – Lines Written in Early Spring

Samuel Taylor Coleridge: Kubla khan

Unit-IV

P.B.Shelley : Ode to the West Wind

John Keats : Ode to the Nightingale

Unit-V

Tennyson: Ulysses

William Butler Yeats: A Prayer for My
Daughter

Prescribed Book :

Poetry Down the Ages, Orient Blackswan

ALLIED PAPER III

LITERARY FORMS AND TERMS

Hrs : 5

Credits : 5

Unit-I POETRY

The Lyric, Ode, Sonnet, Epic, Elegy, The Heroic Couplet

TERMS: Allegory, Onomatopoeia, Oxymoron, Blank Verse, Epic Simile, Metaphysical Conceit, Poetic License

Unit-II DRAMA

Dramatic Monologue, The One Act Play, Tragedy, Comedy, The Masque

TERMS: Soliloquy, Dramatic Irony, Aside, Climax, Melodrama, Absurd

Theatre

Unit-III PROSE-I

The Essay, Short Story, Biography, Autobiography, Epigrams

Unit-IV CRITICISM

Biography, Auto-biography, Epigram, Criticism, Psychoanalytical Criticism, Feminist Criticism

Unit-V FICTION

Elements of Novel, Historical Novel, Detective Novel, Social Novel, Science Fiction

TERMS : Anti Climax, Stream of Consciousness, Characterization

Prescribed Books :

1. B. Prasad : *A Background to the Study of English Literature*, Macmillan
2. M.H. Abrams : *A Glossary of Literary Terms*, Macmillan

SKILL BASED ELECTIVE PAPER - I

PHONETICS & TRANSCRIPTION

Hrs : 2

Credits: 2

Unit-I

Speech Mechanism and Organs of Speech

Unit-II

Classification and Description of Vowel Sounds in English

Unit-III

Classification and Description of Consonant Sounds in English

Unit-IV

Word accent: Certain Guidelines

Unit-V

Transcription of Words (not exceeding three syllables)

Prescribed Book:

T. Balasubramanian : *A Text book of English Phonetics for Indian Students*,
Macmillan

SKILL BASED ELECTIVE PAPER - II

JOURNALISM – BASICS

Hrs : 2

Credits : 2

Unit-I

What is news?

The Reporter

News Editor

Unit-II

Anatomy of Editing

Unit-III

Language and Style

Unit-IV

Headlines

Unit-V

Design and make-up

Picture Editing and Captions

Prescribed Book:

Rangasamy Parthasarathy : *Basic Journalism, Macmillan*

SKILL BASED ELECTIVE PAPER-III

PERSONALITY DEVELOPMENT

Hrs:2
Credits : 2

Unit-I INTRODUCTION TO PERSONALITY DEVELOPMENT

Definition of Personality - Theories of Personality — Eastern Western Outlook - Determinants of Personality

Unit-II SELF ESTEEM AND SELF EVALUATION

Self Motivation

Need for Goal Setting

Unit-III HOW TO IMPROVE PERSONALITY

Attitude and Aptitude

Confidence

Unit-IV LEADERSHIP QUALITIES

TQL (Total Quality Leadership)

Problem Solving

Unit-V PERSONALITY ORIENTED JOB SKILLS

Conflict Management

Negotiation Skills

Emotional Intelligence

Reference Books :

Harish Kumar : *All about Personality Development - Become a Better person- New Delhi Good Will Publishing House, 2004.*

Shiv Kera : *You Can Win*

M.R. Kopmeyer - *You can Get Wherever You Want*

NON – MAJOR – I

SOFT SKILLS FOR CAREER COMMUNICATION

Hrs : 2
Credits : 2

Unit-I

Introduction

Listening and Speaking

Reading Skills

Unit-II

Exit Errors

Word Power

Unit-III

Career Concerns

Pleasing Personality

Unit-IV

Think Tank

Management Magic

Unit-V

Leading Light

Enhance and Empower

Prescribed Book :

Dr V. Saraswathi and Dr. Revathi Viswanathan : *Soft Skills for Career Communication,*

Preesat Publications

FOURTH SEMESTER

CORE PAPER – V

DRAMA

Hrs : 5

Credits : 4

Unit-I & II

Christopher Marlowe: Dr. Faustus

Unit-III & IV

Oliver Goldsmith: She Stoops to Conquer

Unit-V

George Bernard Shaw: Pygmalion

ALLIED PAPER IV
LANGUAGE AND LINGUISTICS

Hrs : 5

Credits : 5

Unit-I

Definition of Language, Characteristics of Language,
Human Communication and Animal Communication,
Need to Study Language

Unit-II

Definition of Linguistics, Linguistics as a Science, Scope of Linguistics

Unit-III

Levels of Linguistics Analysis, Branches of Linguistics

Unit-IV

Some Major Linguistics Concepts, Language / Parole: Competence Vs
Performance,

The Nature of Linguistic Sign

Unit-V

Syntagmatic and Paradigmatic Relationship, Substance and Form,

Diachronic and Synchronic Approaches

Prescribed Book :

D.V. Jindal Pushpinder Syal : *An Introduction to Linguistics Language, Grammar, and Semantics* Prentice Hall of India.

SKILL BASED ELECTIVE PAPER IV

PRESENTATION SKILLS

Hrs : 2

Credits : 2

Unit-I

Powerful Presentation (1-15)

Unit-II

Reinforcement (16-30)

Unit-III

Using visual aids (31-46)

Unit-IV

Types and Methods of Presentations (47-59)

Unit-V

Obstacles to Presentation (61-75)

Prescribed Book :

Roz Townsend : Presentation Skills for the Upwardly Mobile, Emerald Chennai

SKILL BASED ELECTIVE PAPER –V

CREATIVE WRITING

Hrs : 2
Credits: 2

Unit-I

Rhymes, Free Verse

Jokes and Think pieces

Article Writing

Unit-II

Descriptive Passages

Short Stories

Unit-III

Report Writing

Review Writing for books and films

Unit-IV

Writing for T.V Radio and Magazine

Freelance Writing

Unit-V

Preparation of Web Content

Advertisement Writing

Types of advertising and advertising media

Writing techniques in effective advertisement

Code of ethics for advertisement

Advertising and marketing

Prescribed Book : Creative Writing, Log swan

**SKILL BASED ELECTIVE PAPER VI
COMMUNICATION FOR PLACEMENT**

Hrs : 2

Credits : 2

Unit-I

Language and Communication
Non-verbal Communication
Communication in Organizations

Unit-II

Dyadic Communication
Meetings
Seminars and conferences
Group Discussion
Audio- visual Aids

Unit-III

Formal Reports
Style
Technical Proposals

Unit-IV

Business Correspondence
Notices, Agenda, Minutes
Hand Books and Manuals

Unit-V

Research papers & Articles
Advertising
Job Description
Graphic Aids

Prescribed Book :

Krishna Mohan & Meera Banerjee - *Developing Communication Skills*,
Macmillan

NON-MAJOR - II
COMMUNICATION FOR PLACEMENT

Hrs : 2

Credits : 2

Unit-I

Language and Communication
Non-verbal Communication
Communication in Organizations

Unit II

Dyadic Communication
Meetings
Seminars and conferences
Group Discussion
Audio- visual Aids

Unit- III

Formal Reports
Style
Technical Proposals

Unit-IV

Business Correspondence
Notices, Agenda, Minutes
Hand Books and Manuals

Unit-V

Research papers & Articles
Advertising
Job Description
Graphic Aids

Prescribed Book :

Krishna Mohan & Meera Banerjee : *Developing Communication Skills*,
Macmillan.

FIFTH SEMESTER
CORE PAPER - VI
POST COLONIAL LITERATURE

Hrs : 6

Credits : 5

UNIT-I & II POETRY

(Bengal)- Razia Khan – My Daughters’ Boyfriend

(Africa) - Bernard Dadie - I Thank You God

(Australia) -A.D. Hope - Australia

(New Zealand) -Allen Curnow – House and land

(Canadian)- K. J. Pratt – The Dying eagle

(Africa) -Abioseh Nicol – The Continent that Lies Within us

UNIT-III PROSE

Chinua Achebe - The Novelist as Teacher

UNIT-IV DRAMA

Africa -Wole Soyinka – The Lion and the Jewel

UNIT-V SHORT STORY

1. Sinclair Ross – The Lamp at Noon
2. Margaret Laurence – The Loons

CORE PAPER VII
ENGLISH FOR COMPETITIVE EXAMINATIONS

Hrs : 6
Credits : 5

Unit-I DETECTING USAGE ERRORS

Nouns
Pronouns
Articles and Preposition
Adverbs
Linking words

Unit-II DETECTING USAGE ERRORS

Exclamation
Punctuation
Phrasal Verbs
Subject- verb agreement
Homonyms
Time and Tense
Reported Speech
Active and Passive

Unit-III Paragraph

Minutes writing

Unit-IV

Report writing
Essay

Unit-V

CV writing
Attending Interview
Group Discussion

Prescribed Book : J. K. Gangal ; *Competitive English for Professional Courses*,
S.Chand Publication (Sections D, E & F)

CORE PAPER - VIII
WOMEN'S WRITING IN ENGLISH

Hrs : 6

Credits : 5

Unit-I & II Poetry

Kamala Das - My Grandmother's House

Maya Angelou: Phenomenal Woman

Alice Walker - Am I Blue?

Judith Wright - Clock and Heart

Kishwar Naheed - I am not that woman

Christina Georgina Rossetti – Uphill

Unit-III Prose

Anita Desai – Sale

Unit-IV Fiction

Manju Kapur - Difficult Daughters

Unit-V Short Story

Nadine Gordimer : A Correspondence Course

Bharati Mukherjee : A Wife's Story

CORE PAPER IX
GRAMMAR AND SEMANTICS

Hrs : 6

Credits : 5

Unit-I WHAT IS GRAMMAR?

1. Functions and Categories
2. Traditional Definitions
3. Empty Words
4. Functional Labels

Unit-II STRUCTURALIST VIEW OF GRAMMAR & I C ANALYSIS

1. Structural Grammar
2. I C Analysis
3. Phrase Structure Rules
4. Deep and Surface Structure
5. Transformational Rules

Unit-III MORPHOLOGY

1. Definition
2. Free and Bound Morphemes
3. Morphological Analysis of Words

Unit-IV WORD FORMATION

Structure of Words, Various Ways of Word Formation

1. Use of prefix and suffix
2. Conversions
3. Compound Formation
4. Reduplication
5. Clippings
6. Acronyms

7. Blends
8. Borrowings

Unit-V SEMANTICS

1. Definition
2. What is Meaning: Different Kinds
3. Distinctions between Lexical and Grammatical Meaning
4. Sense and Reference
5. Sentence and Utterance
6. Entailment and Presupposition

Prescribed Book : D.V. Jindal Pushpinder Syal : *An Introduction to Linguistics*

Grammar and Semantics, Prentice Hall of India

CORE PAPER X

TWENTIETH CENTURY LITERATURE

Hrs : 6

Credits : 5

Unit-I Prose

I.A.Richards : Four Kinds of Meaning

Unit-II & III Poetry

T.S. Eliot : The Waste Land

Unit- IV Drama

Bertolt Brecht : Mother Courage and Her Children

Unit- V FICTION

Arvind ADIGA – The White Tiger

SIXTH SEMESTER

CORE PAPER XI

SHAKESPEARE

Hrs : 6

Credits : 5

Unit-I& II

Julius Caesar

Unit-III&IV

The Tempest

Unit-V

Macbeth

COREPAPER XII

ENGLISH LANGUAGE TEACHING

Hrs : 6
Credits : 5

Unit-I

The English Language Teaching situation in India
Language Acquisition Theories
Approaches, Methods and Techniques

Unit-II

Curriculum and Syllabus Design
Classroom Management
The Teaching of Prose Text

Unit-III

The Teaching of Language Skills
The Teaching of Grammar
Remedial Teaching

Unit-IV

Language games
Lesson Planning and Classroom Observation

Unit-V

Language Testing and Evaluation
Constructing a Language Test
ELT and Source Disciplines

Prescribed Book: DR. M.N.K Bose : *A text Book of English Language Teaching*,
New Century Book House (p) Ltd.

Reference Books : 1. C. Paul Varghese : *Teaching English as a Second Language*,
Sterling Publishers

2. J.A. Bright & G.P. Mc Gregor : *Teaching English as a Second Language*,
Longman Publisher

3. Ghosh, Sastri, Das : *Introduction to English Language Teaching*. CIEFL (OUP)

CORE PAPER XIII

ENGLISH LITERATURE FOR COMPETITIVE EXAMINATIONS

Hrs : 6

Credits : 5

Unit-I

1. Modern Literature (1370- 1600) Poetry
2. Modern Literature (1370- 1600) Prose
3. Modern Literature (1370 - 1600) Drama
4. The Age of Chaucer (1340-1400)
5. From Chaucer to the Renaissance (1400- 1520)

Unit-II

1. Renaissance (1520-1590)
2. Age of Shakespeare (1590-1616)
3. Shakespeare's Contemporaries and the Successors (1580-1625)
4. Milton and Dryden (1625-1700) Puritanism & Restoration
5. Restoration Prose (1660-1700)

Unit-III

1. Classicism (1700-1740)
2. Classicism (1740-1770)
3. The Pre- Romantic Period (1770-1798)
4. Wordsworth & Coleridge (1798-1832) Romanticism
5. Walter Scott (1798-1832) Romantic Period

Unit-IV

1. The Romantic Period (1798-1832) Second Generation of Poets
2. Victorian Era (1832-1875) Carlyle, Dickens, Bronte, and Ruskin
3. Victorian Era (1832-1875) Poetry & Novel
4. New Divergencies (1875-1914)
5. Twentieth Century (1914-1970)

Unit-V

1. The Twentieth Century (1914-1970) The Novel & The Short Story
2. The Twentieth Century (1914-1970) The Theatre
3. The Twentieth Century (1914-1970) Poetry
4. The Twentieth Century (1914-1970) Criticism
5. Literary Quotes (Marlow to Modern Time)

Prescribed Book : Devaraj : *English Literature for Competitive Examinations,*
Emerald Publishers

ELECTIVE II
AMERICAN LITERATURE

Hrs : 6

Credits : 5

Unit-I POETRY

Walt Whitman: When Lilacs last in the dooryard bloomed

Emily Dickinson: Success is counted sweetest

Robert Frost: Mending wall

Unit-II PROSE

Henry James: The art of Fiction

Unit-III DRAMA

Arthur Miller: All my sons

Unit-IV FICTION

Ernest Hemmingway: The Old Man and the Sea

Unit-V SHORT STORIES

O' Henry: The Furnished Room Willa Cather: Neighbour Rosicky

ELECTIVE – III

COMMUNICATION SKILLS – PRACTICAL

External Examination: 75 Marks

Internal Examination: 25 Marks

UNIT – I

Pronunciation and Neutralization of Accent

UNIT – II

Communication Skills

Telephone Skills

UNIT – III

Writing Skills

- a. Transcoding a given chart, Table or Statistics into a report
- b. Making Announcements
 - i. Announcements in Radio & T.V about Programmes and Missing Persons
 - ii. Announcement in Railway Stations about the arrival/departure/cancellation of Trains
- c. Filling up Forms
 - i. Money Order Forms
 - ii. Telegram
 - iii. Railway Reservation/Cancellation Forms
 - iv. Mobile Connection Form
 - v. Passport Application Form
 - vi. Bank A/C opening Form
- d. Preparing Advertisements and Brochures

UNIT – IV

A. Group Discussion Skills

- a. Dress and Appearance
- b. Motivation
- c. Importance of being calm, friendly & cool
- d. Importance of Listening
- e. Leadership qualities
- f. Knowledge of the subject
- g. Delivery
 - i. Body Language
 - ii. Voice Modulation
 - iii. Language: simple, specific, intelligible, concrete & sensuous
 - iv. Brevity
 - v. Humour

Note: Students are to be trained to group – discuss current affairs, National Issues, International Developments, Social Issues, Systems of Government, Human rights etc.

B. Public Speaking Skills

- a. Preparation
- b. Knowledge of the subject
- c. Dress and Appearance
- d. Delivery: Body Language, Brevity, Humour, Accuracy and Eloquence
- e. Use of Anecdotes
- f. Sensing the Audience
- g. Overcoming fear
- h. Time – Management
- i. Encountering a hostile atmosphere

C. Reading Skills:

- a. Pronunciation, Stress & Intonation
- b. Fluency

UNIT – V

A. Interview Skills

- a. Making the Interview – File
- b. Preparation for the Interview
- c. Dress and Appearance
- d. Entry & Exit
- e. Eye – Contact
- f. Gestures and Postures
- g. Presence of Mind
- h. Communication Skills
- i. Knowledge
- j. Brevity and Accuracy
- k. Leadership Qualities
- l. Negative Aspects

B. Magazine Making: See “Guidelines” for Conducting Practical Examination

Note 1: Students are to be informed about the skills to be tested and the marks allotted to each of them in Group Discussion, Public Speaking, Reading and Interview – skills tests.
For details see Appendix (Test – Details)

Note 2: For the test in Interview Skills students are required to bring their CV with them

For Units I & II: Practice Book

A course in Listening and Speaking – I (with CD) by V. Sasikumar, P Kiranmai Dutt and Geetha Rajeevan. Published by Foundation Books, 21/1, (New No. 49), I Floor, Model School Road, Thousand Lights, Chennai 600 006. Test – Material will be taken only from the CD supplied with this practice book.

For Unit IV A: Group Discussion Skills

‘Group Discussion’ by Dr B.R Kishore. Published by Vee Kumar Publications Pvt. Ltd., 507, Vikram Towers, Rajendra Place, New Delhi – 110 008.

For Unit IV B: Public Speaking Skills

‘Better speeches made easy’ by Walter Thompson, Pub. By W.R Goyal Publishers and Distributors, 86, UB Jawahar Nagar, Delhi – 110 007. E-mail: goyal@vsnl.com.

For Unit V A: Interview Skills

- i. ‘The art and Techniques of Interviews’ by B.S Sijwal and Indu Sijwal Pub. by Arihant Publications, Kalindi Transport Nagar, Meerut -2 (U.P) – 250 003.
- ii. ‘Interview Manual – Interview Techniques and Model Interviews’ by Abdul Hashem Pub. by Ramesh Publishing House, 12- H, New Daryaganj Road, (Opp- to Traffic Kotwali), New Delhi – 110 002.

B.A. ENGLISH LITERATURE

QUESTION PAPER PATTERN

(CBCS PATTERN FOR ALL PAPERS: CORE, ALLIED, MAJOR AND NON MAJOR ELECTIVES AND SKILL BASED ELECTIVE COURSES)

FOR THE STUDENTS ADMITTED FROM THE ACADEMIC YEAR 2012-2013 ONWARDS

Time: 3 Hrs
Marks

Max: 75

SECTION – A (20 Marks)

- I.** Answer the following questions in about 30 words each
 $10 \times 2 = 20$

Ten Questions. Two questions from each unit. No choice

SECTION – B (25 Marks)

- II.** Answer the following questions in about 100 words each
 $5 \times 5 = 25$

Five Questions. One from each unit. Either.. or choice

SECTION – C (30 Marks)

- III.** Answer any three questions in about 200 words each
 $3 \times 10 = 30$

Answer any three out of five questions. One from each unit